



## ***CVEA & CVEA COMMUNITY FOUNDATION CONTRIBUTION GUIDELINES***

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Copper Valley Electric Association supports non-profit organizations in a variety of ways, including expenditures of advertising or promotional dollars, donations of equipment and labor, donation of promotional items for giveaways and fundraising, direct expenditure of funds, and the promotion of employee volunteer efforts.

In addition, CVEA has a separate 501(c)(3) non-profit Community Foundation whose mission is to provide scholarships for students and make contributions to **educational, scientific, and charitable organizations** in our communities.

As you may know, CVEA is a nonprofit cooperative with limited funds to support community activities. On average, CVEA provides approximately \$4,000 annually to support worthwhile community endeavors and the CVEA Community Foundation spends an additional \$35,000 (on average) to support the scholarship and youth leadership programs as well as providing additional funding to local non-profits for new or expanding projects and programs.

### **CVEA Guidelines**

- It is CVEA's goal to provide the maximum benefit to the greatest number of members in the communities we serve; due to the large number of requests we receive, we regret that we are unable to fulfill all requests
- Requests are evaluated and funded based on the amount of funds available and how well the request meets CVEA's requirements
- CVEA looks for events/activities that benefit a large portion of the communities we serve
- CVEA limits donations to a maximum of \$500
- CVEA does not donate or discount products or services that are provided to all members via our Tariff
- CVEA does not donate funds to individuals
- Due to the large number of sports teams in our service area, CVEA does not fund sports teams or sporting activities unless there is a District-wide benefit (ie. hosting a regional tournament); reasonable volunteer and in-kind requests may be considered

### **CVEA Community Foundation Guidelines**

- Education and youth programs are often the biggest recipients of Foundation funds
- The Community Foundation does not fund organizational operating costs

- The CVEA Community Foundation looks to contribute to new programs or the expansion of existing projects
- The CVEA Community Foundation will evaluate the amount of each request based on the merits of the application; an interview or demonstration may be required

To apply for a donation or sponsorship from either CVEA or the CVEA Community Foundation, requesting nonprofits MUST meet the following minimum requirements:

- The organization must be a nonprofit organization
- The organization must benefit the public welfare or have a charitable, educational, or scientific benefit to the membership
- The organization's program or event must provide broad CVEA membership benefit
- The organization must support members in the CVEA service area

The following organizations and events are not eligible for assistance:

- Individuals
- Religious organizations
- Political organizations

If your organization meets the above criteria, please email your request to Sharon Scheidt or [sscheidt@cvea.org](mailto:sscheidt@cvea.org), mail to P.O. Box 927, Valdez, AK 99686, or bring your information to the office in your district.

**You must submit the correct Contribution Request Form and ensure it includes the information below. Form letters and telephone solicitations will not be accepted.**

- Complete contact information for the organization and individual making the request
- Brief statement of your organization's mission
- Name, date, and brief description of the event/project/program for which the donation will be used
- Estimated number and demographics of the event audience
- Additional funds or partnerships that will benefit the proposed event/project/program
- Brief explanation of how you believe your organization or event will benefit the public welfare or have a charitable, educational, or scientific value for a broad segment of the CVEA membership
- Description of any benefits available to event contributors, such as program advertising, logo recognition on event collateral, verbal mention during event, etc.

If you have received a donation from us in the past, please let us know when and how it was used to benefit your organization. Please note: nonprofits must re-apply per the above requirements each year and may not be approved every year.

### **Processing Time:**

CVEA

To allow time for processing, your request must be made at least 30 days in advance of your deadline, and we encourage even earlier submissions.

### CVEA Community Foundation

Applications must be submitted during the official CVEA Community Foundation Contribution Season. This will take place during the months of June through August each year. Specific deadlines will be updated annually and noted on the Community Foundation Contribution Request Form.

Please make sure that your organization meets the specific guidelines for either CVEA or CVEA Community Foundation funding and the correct application is submitted. If you are unsure where your request fits, contact your local office, and you will receive help in making a determination.

Thank you for your interest in CVEA and the CVEA Community Foundation. We wish you the very best of luck with your endeavors!