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## ***CVEA CONTRIBUTION GUIDELINES***

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Copper Valley Electric Association supports non-profit organizations in a variety of ways, including expenditures of advertising or promotional dollars, donations of equipment and labor, donation of promotional items for giveaways and fundraising, direct expenditure of funds, and the promotion of employee volunteer efforts. Please note, CVEA does not donate or discount products or services that are provided to all members via our Tariff.

As you may know, CVEA is a nonprofit cooperative with limited funds to support community activities. On average, CVEA provides approximately \$4,000 annually to support worthwhile community endeavors and the CVEA Community Foundation spends an additional \$14,000 to support our scholarship and youth leadership programs.

It is CVEA's goal to provide the maximum benefit to the greatest number of members in the communities we serve. Due to the large number of requests we receive, however, we regret that we are unable to fulfill all requests. Requests are evaluated and funded based on the amount of funds available and how well the request meets CVEA's requirements.

CVEA limits donation to a maximum of \$500. The CVEA Community Foundation will evaluate the amount of each request based on the merits of the program.

To apply for a donation or sponsorship, requesting nonprofits **MUST** meet the following minimum requirements:

- The organization must be a nonprofit organization
- The organization must benefit the public welfare or have a charitable, educational, or scientific benefit to the membership
- The organization's program or event must provide broad CVEA membership benefit
- The organization must support members in the CVEA service area

The following organizations and events are not eligible for assistance:

- Individuals
- Religious organizations
- Political organizations

If your organization meets the above criteria, please send your request to: Sharon Crisp, P.O. Box 927, Valdez, AK 99686 or email at [crisp@cvea.org](mailto:crisp@cvea.org).

**Form letters and telephone solicitations will not be accepted. Please submit the form provided or a brief written proposal containing the following information:**

- Complete contact information for the organization and individual making the request
- Brief statement of your organization's mission
- Name, date, and brief description of the event for which the donation will be used
- Estimated number and demographics of the event audience
- Total amount that the event is expected to raise for the organization (for fundraiser only)
- Brief explanation of how you believe your organization or event will benefit the public welfare or have a charitable, educational, or scientific value for a broad segment of the CVEA membership
- Description of any benefits available to event contributors, such as program advertising, logo recognition on event collateral, verbal mention during event, etc.

To allow time for processing, your request must be made at least 30 days in advance of your event, and we encourage even earlier submissions.

If you have received a donation from us in the past, please let us know when and how it was used to benefit your organization. Please note: nonprofits must re-apply per the above requirements each year and may not be approved every year.

Thank you for your interest in CVEA, your member-owned Cooperative. We wish you the very best of luck with your endeavors!